



City of Westminster

Committee Agenda

Title: **Audit and Performance Committee**

Meeting Date: **Monday 24 July, 2023**

Time: **6.30 pm**

Venue: **Rooms 18.01-03, 18th Floor, 64 Victoria Street, London, SW1E 6QP**

Members: **Councillors:**

Aziz Toki (Chair)
Paul Fisher
Jessica Toale
Alan Mendoza

Independent Member:
Mark Maidment



Members of the public are welcome to attend the meeting and listen to the discussion Part 1 of the Agenda

Admission to the public gallery is by ticket, issued from the ground floor reception from 6.30pm. If you have a disability and require any special assistance please contact the Committee Officer (details listed below) in advance of the meeting.

If you require any further information, please contact the Committee Officer, Clare O'Keefe, Lead Policy and Scrutiny Advisor.

Email: cokeefe@westminster.gov.uk
Corporate Website: www.westminster.gov.uk

Note for Members: Members are reminded that Officer contacts are shown at the end of each report and Members are welcome to raise questions in advance of the meeting. With regard to item 2, guidance on declarations of interests is included in the Code of Governance; if Members and Officers have any particular questions they should contact the Director of Law in advance of the meeting please.

AGENDA

PART 1 (IN PUBLIC)

1. MEMBERSHIP

To note any changes to the membership.

2. DECLARATIONS OF INTEREST

To receive declarations by Members and Officers of the existence and nature of any pecuniary interests or any other significant interest in matters on this agenda.

3. MINUTES

To approve the minutes of the meeting held on 23 February 2023.

(Pages 5 - 14)

4. MATTERS ARISING AND WORK PROGRAMME 2023/2024

To discuss any matters arising from the previous meeting, including new or unresolved matters and shape the Committee's work programme for the municipal year 2023/24.

(Pages 15 - 24)

5. 22/23 YEAR END PERFORMANCE REPORT

To receive the performance updates at quarter 4 and indicate any areas where more information or clarification is required.

(Pages 25 - 48)

6. YEAR END FINANCE REPORT

To note the outturn position for 2022/23.

(Pages 49 - 68)

7. INTERNAL AUDIT ANNUAL REPORT

To note the Head of Internal Audit's opinion on the adequacy and effectiveness of the Council's framework of governance, risk management and control environment and to consider whether there are any areas the Committee would like to explore further.

(Pages 69 - 88)

8. COUNTER FRAUD END OF YEAR REPORT

**(Pages 89 -
108)**

To note the Counter Fraud 2022/23 End of Year report.

9. REVIEW OF DRAFT STATEMENT OF ACCOUNTS

**(Pages 109 -
116)**

To approve the draft 2022/23 statement of accounts and draft Annual Governance Statement subject to the public inspection period and the audit.

10. EXTERNAL AUDITOR'S AUDIT PLAN

To follow.

11. ANNUAL REPORT OF THE COMMITTEE

**(Pages 117 -
126)**

To receive the annual report on overall adequacy and effectiveness of the organisation's framework of governance, risk management and control.

**Stuart Love
Chief Executive
14 July 2023**